



# Parents

schoolfusion™  
K-12 Website and Communication Solutions

## STEP 1: QUICK GUIDE TO CREATING AN ACCOUNT AND LINKING TO YOUR CHILD'S ACCOUNT

1. Go to the CHJH website. The URL is: <http://canyonhills.chino.k12.ca.us>



**NOTE: If you already have a parent account, skip to step 4 to link to your child's account.**

2. **New User Registration**

At the top of the web page, click on ***New User Registration***.

3. **Complete the Registration Form.**

If you know your child's permanent ID number and birthday, enter those at the top (example: August 3<sup>rd</sup>, 1999, would be 08/03/1999). This will automatically connect you to your child's account. If you don't have that information, you can add your child later by following step 4 below. ***You may enter the information for more than one child, no matter which school they attend in the district.***

Create a username and password and then click "Click here to register". You

are all set and linked to your child's account. Step 4 is if you need to add your child at a later time.

The username and password you select are case sensitive (distinguish between uppercase and lowercase letters).

Registration Form

*Only parents/guardians of students enrolled in Adult School are allowed to register. Please enter your student's ID # below to verify your identity. If you have more than one student enrolled, use the optional fields to specify them. If you have any problems registering, please contact the Adult School Web Site Administrator directly.*

**Your Student's Information**

Student ID #1:  Birthday:  MM/DD/YYYY

Student ID #2:  Birthday:   
(optional)

Student ID #3:  Birthday:   
(optional)

Student ID #4:  Birthday:   
(optional)

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**Your Information**

User Name:

Password:  3-15 characters, no spaces

Verify Password:

Email Address:

First Name:

Last Name:

[Click here to register >>](#)

4. **Connecting with your child if you already have a SchoolFusion account:**

Log in to your user account. Find and click on the "My Family" button in the left menu area. Click on "Add Your Student" at the top of the page. Type in your child's permanent ID number and birthday mm/dd/yyyy (example: If your child's birthday is August 3<sup>rd</sup>, 1999, you would type 08/03/1999).



Your account should now be linked to your child's account. Student accounts are created already. The school sites will be informing students and parents of the new student logins.